



## Medford City Council Meeting

# Minutes

**August 3, 2017**

**12:00 Noon**

**Medford City Hall, Council Chambers  
411 West 8<sup>th</sup> Street, Medford, Oregon**

The regular meeting of the Medford City Council was called to order at 12:00 noon in the Medford City Hall Council Chambers on the above date with the following members and staff present:

Mayor Gary Wheeler; Councilmembers Clay Bearnson, Kay Brooks\*, Tim D'Alessandro, Tim Jackle, Kevin Stine, Kim Wallan, Michael Zarosinski

City Manager Brian Sjothun; City Attorney Lori Cooper; City Recorder Karen Spoons

Councilmember Dick Gordon was absent.

\*Arrived as noted.

**20. Approval or Correction of the Minutes of the July 20, 2017 Regular Meeting**

There being no additions or corrections, the minutes were approved as presented.

**30. Oral Requests and Communications from the Audience**

- 30.1 Medford Parks and Recreation Foundation Scholarship Presentation  
A check in the amount of \$15,689.00 was presented to the City of Medford for youth program scholarships.

\*Councilmember Brooks arrived.

- 30.2 Heather Hassett, Hope Village, presented photos of Hope Village and thanked Council for their support.
- 30.3 Kelly Anderson, Hope Village, talked about essential services at Hope Village.
- 30.4 Chad McComas, Hope Village, stated that Hope Village gives people a chance to get their life back together.
- 30.5 John Yastie, 1880 Patrick Street, talked about the future use of Fire Station #2.
- 30.6 Tom Fischer, Hope Village, asked for Council's continued support of Hope Village.
- 30.7 Nancy Brophy, 115 Lincoln Street, talked about the future use of Fire Station #2.
- 30.8 Roy Striley, 3500 West Hills Terrace, requested support for Hope Village.

Mayor Wheeler recognized Jackson County Commissioner Bob Strosser.

**40. Consent Calendar**

- 40.2 COUNCIL BILL 2017-89 An ordinance awarding a contract in an amount of \$208,252 to Johnny Cat, Inc. for the purchase of concrete through June 30, 2019.

Motion: Adopt consent calendar.

Moved by: Tim Jackle

Seconded by: Michael Zarosinski

Roll call: Councilmembers Bearnson, Brooks, D'Alessandro, Jackle, Stine, Wallan, and Zarosinski voting yes.

Motion carried and so ordered. Council Bill approved: 2017-89

**50. Items Removed from Consent Calendar**

- 40.1 COUNCIL BILL 2017-86 SECOND READING – An ordinance authorizing execution of Amendment No. 1 to the Hope Village Operational Agreement with Rogue Retreat to allow for expansion of the Hope Village area.

Councilmember Jackle talked about the spirit of the contract and the permanent structures. Council discussed various aspects of the project.

Motion: Adopt the ordinance.

Moved by: Michael Zarosinski

Seconded by: Kevin Stine

Roll call: Councilmembers Bearnson, Brooks, D'Alessandro, Stine, and Zarosinski voting yes; Councilmembers Jackle and Wallan voting no.

Ordinance 2017-86 was duly adopted.

- 40.3 COUNCIL BILL 2017-90 An ordinance authorizing the adoption of a Rules and Regulations Handbook for Executive Staff.

Councilmember Stine pulled this item to state he would be voting no.

Motion: Adopt the ordinance.

Moved by: Michael Zarosinski

Seconded by: Tim D'Alessandro

Roll call: Councilmembers D'Alessandro, Jackle, Wallan, and Zarosinski voting yes; Councilmembers Bearnson, Brooks and Stine voting no.

Ordinance 2017-90 will be placed for a second reading.

**60. Ordinances and Resolutions**

- 60.1 COUNCIL BILL 2017-91 An ordinance authorizing execution of Intergovernmental Agreement No. 31801 with the Oregon Department of Transportation to design and construct safety upgrades on East Jackson Street, East McAndrews Road, and at the intersection of South Riverside Avenue and Stewart Avenue.

Public Works Director Cory Crebbin presented the staff report.

Motion: Adopt the ordinance.

Moved by: Kevin Stine

Seconded by: Tim D'Alessandro

Roll call: Councilmembers Bearnson, Brooks, D'Alessandro, Jackle, Stine, Wallan, and Zarosinski voting yes.

Ordinance 2017-91 was duly adopted.

- 60.2 COUNCIL BILL 2017-92 A resolution authorizing the City Manager to proceed with the sale of surplus City-owned property consisting of a manufactured dwelling located at Fire Station #4.

Motion: Approve the resolution.

Moved by: Clay Bearnson

Seconded by: Kim Wallan

Roll call: Councilmembers Bearnson, Brooks, D'Alessandro, Jackle, Stine, Wallan, and Zarosinski voting yes.

Resolution 2017-92 was duly adopted.

- 60.3 COUNCIL BILL 2017-93 A resolution authorizing the City Manager to issue a Request for Proposals for use of the Carnegie Building located at 413 W. Main Street.

City Manager Brian Sjothun presented the staff report. Council discussed the Request for Proposal process.

Motion: Authorize the City Manager to issue a call for proposals for use of the Carnegie Building located at 413 W. Main Street.

Moved by: Tim Jackle

Seconded by: Kay Brooks

Roll call: Councilmembers Bearnson, Brooks, D'Alessandro, Jackle, Stine, Wallan, and Zarosinski voting yes.

Motion carried and so ordered.

## **70. Council Business**

- 70.1 Councilmember Zarosinski asked Council to provide any ideas regarding the use of the Carnegie building to the City Manager.

### **70.2 Landmarks & Historic Commission**

Councilmember Zarosinski noted two members have resigned and one will be on vacation for a few months. Council directed staff to draft Code revisions to combine Landmarks and Historic Preservation Commission and the Site Plan and Architectural Commission. Planning Director Matt Brinkley noted possible quorum issues with vacancies.

Motion: Direct staff to come back with an ordinance to combine the Landmarks and Historic Preservation Commission with the Site Plan and Architectural Commission.

Moved by: Kevin Stine

Seconded by: Tim D'Alessandro

Roll call: Councilmembers Bearnson, Brooks, D'Alessandro, Jackle, Stine, Wallan, and Zarosinski voting yes.

Motion carried and so ordered.

- 70.3 A complaint has been received about a marijuana dispensary close to Hawthorne Park. State statutes do not require exclusionary zones around parks or areas frequented by children. After discussion, Council decided not to pursue Code revisions at this time.
- 70.4 An update on the Public Employees Retirement System (PERS) budget expense was presented. Councilmember Zarosinski requested three Councilmembers and three Budget Committee members research funding options.
- 70.5 Executive Office Manager Donna Holtz spoke regarding a vacancy on the General Fund Grants Subcommittee and noted various deadlines. Councilmember Bearnson agreed to serve on this Committee.

**80. City Manager and Other Staff Reports**

- 80.1 Old Fire Station #2  
Options were presented for the future use of the old Fire Station #2, including possibly declaring it as surplus property. Council decided to proceed with a non-formal Request for Proposal.
- 80.2 Public Works website  
Public Relations Coordinator Kristina Johnsen provided an update on the City of Medford Public Works website and noted the information will be updated quarterly.
- 80.3 Red Light Camera  
Police Chief Randy Sparacino provided an update and history on red light cameras. Police Sergeant Don Lane spoke about traffic accidents at intersections and Public Works Director Cory Crebbin added that all traffic lights within the City operate in the same manner.
- 80.4 Livestock Limits  
Planning Director Matt Brinkley provided a staff report noting there is no limit to the number of chickens allowed. After discussion, Council decided to refer the matter to the Planning Commission for recommendations.
- 80.5 Further reports from City Manager: None.

**90. Propositions and Remarks from the Mayor and Councilmembers**

- 90.1 Proclamations issued: None
- 90.2 Further Council committee reports
  - a. Councilmember Jackle reported on the Police Advisory Committee and possible revisions to their role.
  - b. Councilmember Jackle requested a study session on the Adverse Childhood Experiences (ACEs) Study.
  - c. Mayor Wheeler stated that he attended the Mayor's Conference. The upcoming eclipse was discussed as well as the increased state marijuana revenue.

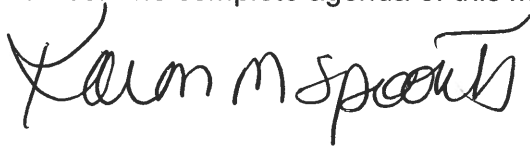
- d. Councilmember Brooks appreciated the scholarships available through the Parks and Recreation Department.

90.3 Further remarks from Mayor and Councilmembers: None.

**100. Adjournment to the Evening Session**

The evening meeting has been cancelled as there are no items for Council consideration. There being no further business, this Council meeting adjourned at 2:08 p.m.

The proceedings of the City Council meeting were recorded and are filed in the City Recorder's Office. The complete agenda of this meeting is filed in the City Recorder's Office.

A handwritten signature in black ink that reads "Karen M Spoonts". The signature is written in a cursive, flowing style.

Karen M. Spoonts, MMC  
City Recorder